

## **Policies**

## **Spaces & Fees**

The Innovation Barn, located at 932 Seigle Ave., is ground zero for Circular Charlotte, an effort to transition the City of Charlotte to a circular economy. The Innovation Barn is a combination of entrepreneurial businesses, zero-waste initiatives, and a space to convene groups in order to learn more about and implement circular projects. In addition, the Innovation Barn is an inviting place to gather with a skyline view of Uptown Charlotte.

Space is available at the Innovation Barn to rent for meetings & events. The following spaces are available:

# **Conference Room**

- Seats up to 16
- Includes Webex Smart board
- \$50/hour
- \$350/day

## **Indoor Hub Meeting Space**

- 4,000 square feet
- Capacity:
  - 40 Round Tables of 8= 320 people
  - o Theater-Style Seating= 500 people
- M-F 9am-4pm= \$500/2 hours (+\$250 each additional hour)
- M-Th 4pm-10pm= \$1000/2 hours (+\$400 each additional hour, add outdoor area +\$1000)
- Fri after 4pm-Sun 10pm= \$2000/2 hours (+\$600 each additional hour, add outdoor area +\$1500)

# Outdoor Space

- Concrete area & southwest turf
- M-F 9am-4pm= \$500/2 hours (+\$250 each additional hour)
- M-Th 4pm-10pm= \$1000/2 hours (+\$400 each additional hour)
- Fri after 4pm-Sun 10pm= \$2000/2 hours (+\$600 each additional hour)

Each 2-hour block includes ½ hour set up and break down time



# **Equipment**

Items included for use at no additional cost

Item	Description/Size	Quantity Available
Chairs	Standard Height	34
Chairs	High Top	9
Folding Chairs	Black/metal	8
Folding Tables	Black; 8 ft	5
Folding Tables	Black; 6 ft	7
Folding Tables	Grey; 8 ft	6
Rolling Tables	White; 3x3 ft	4
Rolling Tables	Wooden; 4x4	3
Rolling Tables	Wooden; 3x3 ft	1
Parking Sign (overflow)	Sandwich Board Sign	1
Rocking Chairs	Grey; Outdoor	20
Bar Tables	Brown; Outdoor	2
Bar Chairs	Brown; Outdoor	7
Picnic Tables	Grey; Outdoor	4
Picnic Table Chairs	Grey; Outdoor	24
Adirondack Chairs	Brown; Outdoor	21



- Wireless mic & 2 speakers
- Additional Items can be rented and dropped off/picked up during regular business hours: Tues-Fri 10am-4pm

## **Event Guidelines**

Catering provided by Cuisines Culinary + Catering

https://api.getspoonfed.com/1734/canteen-innovation-barn/

- During your event, waste items must be sorted using waste stations provided on-site and around Innovation Barn
- If you must bring items that do not adhere to the compostable standards set by Envision Charlotte and Innovation Barn, you must ask for an exception and receive approval
- A \$50 fine will be assessed for each infraction of these rules

## **Specifications**

- The goal of all events at Innovation Barn is to be Zero-Waste. All are expected to make every attempt to keep waste from the landfill. Food and compostable serving items will be composted through Crown Town Compost, on-site at Innovation Barn. Beverage containers will be sorted, baled, and sent back to local partners to be made into new containers and products
- The Innovation Barn can collect, manage & keep from the landfill the following:
  - Glass Bottles
  - Aluminum Cans
  - PET Bottles
  - Food & Compostable Serving Items
  - Clean #5 Plastics
- Items NOT Allowed at Innovation Barn:
  - Styrofoam Containers
  - #6 Plastics
  - Condiment Packets
  - Single-Use Items (includes- cups, straws, balloons, plastic confetti etc)
  - Stickers and Labels on Containers (describing food contents/ingredients)



## **Event Planning**

## Ordering:

https://api.getspoonfed.com/1734/canteen-innovation-barn/

Please place orders at least 3 days prior to your event, using our Spoonfed portal. We will
make every effort to accommodate last minute requests, but this lead time ensures the
freshest ingredients and adequate staff are available. Orders must be confirmed a
minimum of 24 hours before the event, an email confirmation will be sent through
Spoonfed

## Custom Menus

- We would be happy to create a customized menus for you to meet any dietary or preference needs for your guests, please communicate and confirm with our Catering Director, Genesis DuPree after placing the order in Spoonfed.
- Email: Genesis.DuPree@compass-usa.com

#### Extras

 Catering orders include compostable disposable ware. Plate & tableware, linens, wait staff and other services are available by request for additional charges, quoted separately

## Payment

o Credit cards will be processed through our Spoonfed catering portal for your convenience

## Cancellation

 We realize that emergency cancellations do occur, and we'll do our best to avoid unnecessary charges. We request a minimum of 24 hours notice on all catered events to avoid charges.



# **MENU**

All prices are per person, including compostable disposables.

# **BREAKFAST**

Continental Breakfast	14
Selection of local bakery pastries, muffins, scones & breakfast breads, seasonal fresh fruit,	water
Overnight Oats	10
Oats, milk (non-dairy available upon request), fresh berries, with whole fruit & water	
Yogurt Parfait	9
Choice of: Strawberries, granola & vanilla yogurt, Blueberries, granola & vanilla yogurt, Mixeberries, granola & vanilla yogurt, water	∍d
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## LUNCH

Artisan Sandwich Boxes	16

All served with chips, cookie & water (Coke cans available for \$2 each)

#### Italian Chicken

Marinated chicken breast, tomato, basil, mozzarella, balsamic reduction, telera roll

## **Zesty Italian Sub**

Ham, salami, pepperoni, banana peppers, lettuce, tomato, dressing, sub roll

## **Turkey Jack BLTA**

Roasted turkey, pepper jack, bacon, lettuce, tomato, avocado, mayo, telera roll

## **Midwest Turkey Club**

Roasted turkey, boiled egg, bacon, provolone, chipotle mayo, lettuce, tomato, multigrain bread

#### Cali Ham & Avocado

Ham, pepper jack, avocado, garlic aioli, lettuce, tomato, multigrain bread

#### Roast Beef & Cheddar

Roast beef, cheddar, lettuce, tomato, bbg sauce, telera roll

#### Seasonal Chicken Salad

Rotating seasonal chicken salad, lettuce, tomato, multigrain bread or spinach wrap

## **Roasted Vegetable & Hummus**

Seasonal roasted vegetables, hummus, lettuce, tomato, tzatziki, spinach wrap

## Artisan Salad Boxes 18

All served with choice of dressing, cookie & water (Coke cans available for \$2 each)

Greek Chicken
Turkey Avocado
Classic Chef
Southern Cobb
Grilled Chicken Caesar
Black & Bleu Steak
Mediterranean Vegetable



All menus include water. Coke cans are available for \$2 ea.

#### Asian Noodle Bowl

Udon or yakisoba noodles, pork char siu, five spice chicken, tonkatsu or vegetarian curry broth, teriyaki, stir fry vegetables, quick pickles, assorted garnish

#### **Baked Potato/Sweet Potato Bar**

Chili, cheese, broccoli, sour cream, butter, bacon, scallion, garden salad

#### **Burrito Bowl**

Choose 2: Carnitas, braised chicken tinga, barbacoa, vegan chorizo Spanish rice, black or pinto beans, lettuce, salsa, sour cream, cheese, guacamole, tortilla crisps

#### Lemon Herb Baked Chicken

Roasted redskin potatoes, fresh green beans, yeast roll

#### **Global Grains Bowl**

Global grain blend, chicken shawarma, seared tofu, greens, roasted root vegetables, feta, naan, assorted vinaigrettes

#### **Smoked Gouda Mac & Cheese Bar**

Poached shrimp, braised chicken, sauteed peppers & onions, blistered tomatoes, herb butter broccoli, tobacco onions

#### **Pulled Pork BBQ**

Baked beans, slaw, braised greens, cornbread

# **HAPPY HOUR & EVENING EVENTS**

Charcuterie Board 15

Choose five items for all below tiered menus.

Tier 1 17

- Smoked Buffalo Chicken Sliders
- Red Pepper Hummus, Tzatziki, Mini Naan
- Seasoned Vegetable Crudité with Ranch
- Fresh Fruit
- Greek Chicken Meatballs with Red Pepper Coulis



- Pulled Pork, rolls and slaw
- Lemongrass Chicken Gyoza, ponzu
- Vegetable Egg Rolls with sweet chili sauce
- · Pesto Chicken Flatbread
- Smoked Gouda Pimento Cheese with crackers

Tier 2 23

- Bruschetta
- · Local Cheese Board
- Lemon Basil Shrimp Cocktail
- Braised Italian Beef Crostini with Cherry Peppers, Giardiniera
- Assorted Mini Quiche
- · Spinach Artichoke Dip with pita
- Mini Pork Bahn Mi with quick pickles and Sriracha mayo
- Thai Chicken Lettuce Wraps
- Caprese Skewers with balsamic reduction
- Seasonal Chicken Salad Phyllo Cups
- Goat Cheese and Tomato Marmalade Crostini

Tier 3 31

- · Mini Crabcakes, Creole remoulade
- Brisket Burnt Ends, coffee bbq, rolls
- Thai Chicken Satay, peanut sauce
- Yellow Fin Tuna Wontons, wasabi mayo
- Grilled Jumbo Shrimp, island bbq glaze, mango salsa
- · Braised Chicken Pasties
- Wild Mushroom Arancini, fra diavolo
- · Goat Cheese Pesto Stuffed Mushrooms, tomato basil bread pudding, 3 pepper salad
- Mini Lobster Rolls
- Smoked Salmon, whipped dill cream cheese, fried capers, red onion, crostini
- Tostones, coconut pineapple salsa, avocado, cotija
- Bulgogi Beef Mini Philly Cheesesteaks
- Tenderloin Crostini, sherry mushrooms, red onion jam
- Chicken Samosas, mango chutney
- Duck Confit Crostini, orange chili marmalade, cracklin'



# **DESSERT**

Assorted Dessert Bars	7
Cupcakes	6
Brownies	6
Cookies	5

# **BEVERAGES**

Coffee service and beer & wine service are provided by Change Please café

- Option 1 Beer and wine should be purchased ahead of time and your own servers used.
- Option 2 Consumption purchased at bar using Change Please bartenders.
  - Minimum \$80/hour spend, 2 hours minimum

Coffee Airpot (serves 12) Includes ½ & ½, milk alternative, sugar, Splenda, cups, lids, stir sticks	15
Iced Tea Gallon	8
Smith Teamaker Sachets	1.50ea
Can Sodas Coke, Coke Zero, Diet Coke, Sprite	2.50ea
Mini Can Sodas Coke, Coke Zero, Diet Coke, Sprite	0.85ea
Liquid Death Water	2.50ea
Liquid Death Sparkling Water	2.50ea
Specialty Coffees available by request	

Questions about the menu? Email; Genesis.DuPree@compass-usa.com

